

Ref No.: PIDC OFF CEO L039 2025

Date: 29<sup>th</sup> April 2025

To: Ms. Ong Cheng Hoon

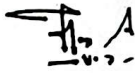
**SUBJECT: APPOINTMENT AS PROGRAMME DIRECTOR, BUSINESS SCHOOL & PARTNERSHIP**

Dear Ms. Ong,

I am pleased to inform you that you have been appointed as the Programme Director, Business School & Partnership at Penang International Dental College (PIDC), with your employment commencing on 16<sup>th</sup> June 2025.


On behalf of the management, I would like to extend my heartfelt congratulations on your appointment. We look forward to your valuable contributions and are excited to have you as part of the team.

Thank you.



**VIJAYENDIRAN SUBRAMANIAN**  
Chief Executive Officer

I, Ong Cheng Hoon holder of the NRIC No. 761104-07-5530 hereby acknowledge receipt of the letter dated 29<sup>th</sup> April 2025.

Signature: 





Our Ref: PIDC/HRA/405 AP/25

- 14. **Office Secrecy** : All information obtained in the course of work with this Company shall be deemed to be strictly confidential. No such information shall be divulged to any outside third party without the prior written consent of the Employer.
- 15. **Service Rules** : The employment shall be subject to and the Employee shall comply strictly with the Service Rules of VIS Professional Portfolio S/B and other procedures as may be made known from time to time.
- 16. **Transfer** : The Employee of the Company is liable to be transferred to any department or location in Malaysia where the Company has its operations or to any subsidiary of the Company or to any related party of the Company or its directors.
- 17. **Applicable Law** : This agreement shall be governed by and construed in accordance with the Laws of Malaysia.
- 18. **Jurisdiction** : Any differences between the parties in connection with this agreement shall be decided by the courts in Malaysia.

Kindly confirm the acceptance of this letter by signing and returning the duplicate copy. Failure to respond will be deemed as non-acceptance of this Agreement.

We look forward to your full co-operation and support.

Thank You.

Yours Faithfully.

For and on behalf of  
**Penang International Dental College**

Vijayendiran Subramanian  
Chief Executive Officer

I, Ong Cheng Hoon holder of NRIC No. 761104-07-5530 hereby declare that I fully understand and accept the Terms & Conditions of Service as stated above. Our Ref: PIDC/HRA/405 AP/25 including the standard conditions and exclusions of the insurance policies provided.

Signature

Penang International Dental College  
Level 3, 17-21, NB Tower, No. 5050 Jalan  
Bagan Luar, 12000 Butterworth,  
Pulau Pinang, Malaysia.  
Tel: +604 332 5050 Fax: +604 333 7070  
Website : [www.pidc.edu.my](http://www.pidc.edu.my)