



SUBA PARAMASIVAM C.A.(M)

MANAGER FINANCE, PENANG INTERNATIONAL DENTAL COLLEGE

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PROFESSIONAL PROFILE

I am a dedicated and experienced professional with Certified Accountant with fifteen years of experience in accounts reconciliations, streamlining accounts, and financial planning. Highly motivated professional with a proven track record of delivering accurate reports and high-quality service. Possess comprehensive understanding of all aspects of accounting and financial planning. A dedicated leader with the liability to lead effective teams in attaining profit improvement.

PROFESSIONAL EXPERIENCE

I joined PIDC from November 2011 until the present and held various position. Starts my journey with Senior Executive (from 2011 -2014), Assistant Manager Accounts (from 2015-2023) and now as Manager Finance (from 2024).

In broad strokes, accounting and finance professionals deal with money and other assets of value of company.

Accounting professionals mainly deal with the day-to-day flow of money in and out of accounts, while finance focuses more broadly on how assets and liabilities are managed. Among the responsibilities an accounting and finance professional are charged with below areas:

- Treasury management
- Cost control
- Billing and credit control
- Legal compliance
- Taxes
- Financial statement preparation
- Internal controls for safeguarding assets
- Inventory management and control
- Payroll systems
- Budgeting
- Communication with management
- Capital management

Wong Liu & Partners
Senior – Audit Assistant
(From 2008 – 2011)

- Do full audit for various type of business such as retailer, investment, medical, manufacturing, trading, commission basis, property investment, construction and etc.
- Involved in companies interim audit make sure their follow the company Standard Operating Procedures
- Advise client on accounting transaction entries
- Do statutory audit at related secretary entity
- Do in house audit and also at client place
- Experience in manufacturing company how the production system begins till the packing is done
- Doing stock take for various type of business

S. THILLAIMUTHU & CO
Junior – Audit Assistant
(From 2007 – 2008)

- Responsible for examining and verifying the financial records and reports of an organization
- Study sales report and data
- To participate in internal and external audit of a company
- To ensure proper filling of current audit files
- To carry out bank transaction test, sales and purchase sampling tests.
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EDUCATION

University Malaysia Terengganu, Bachelor of Accountancy

SKILLS

UBS – Accounting & Payroll

SQL – Accounting

Ms. Office – Word, Excel, Power Point

REFERENCES

1. DR. AJAY TELANG
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2. MR. RAMANATHAN
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